



ABBOTSFORD SENIOR SECONDARY SCHOOL

REGISTRATION PACKAGE

Please visit our website at abbysenior.sd34.bc.ca to view the Program Guide and Course Selection Sheets. You will also find the in-district and out-of-district Non-Catchment Request forms, if required.

This package includes the following pages:

- Student Contact and Registration Information
- Consent for Release of Student File form
- Computer & Internet Usage, Plagiarism Policy and Student Images
- Consent Form for Google Apps

Required documents to accompany your registration:

- A copy of your most recent report card
- A copy of your IEP (Individual Education Plan) if you have an academic designation
- A copy of your birth certificate or immigration documents
- Course Selection Sheet if you are applying for the next school year
- **Two** proofs of residence (please show original documents) must be provided by way of **one of each** of the following:
 - 1) One **primary** source: a current mortgage agreement, property tax notice, property sale agreement, or utility bill (eg gas, electricity, cable)
 - 2) One **secondary** source showing the same address and parent's / legal guardian's name (eg Government document, or credit card statement)

Non-Catchment registrations must have a non-catchment requests form as well.

Only complete registrations with all supporting documents will be processed.

Please submit completed registration package, plus all supporting documents to the counselling department at Abbotsford Sr. Secondary. If you are applying for the following school year, please enclose a Course Selection sheet as well. If you prefer, you can email your registration to barbara.glenn@abbyschools.ca

Barbara Glenn
Abbotsford Senior Secondary School
Registrar and Student Records

Abbotsford Sr. Secondary School
Student Contact & Registration Information

(Please complete in full)

Program: _____
HR: _____
School Year: _____
(Office use only)

Legal Last Name: _____ Legal First Name: _____

Legal Middle Name: _____ Gender: Male Female Grade: _____

Preferred Name if different than legal name: _____

Birth date: _____ Home Phone #: _____
(day/month/year)

Address: _____

City: _____ Province: _____ Postal Code: _____

Language Most Frequently Used At Home: _____

Aboriginal Declaration: First Nations, Metis, or Inuit Ancestry: Yes No

Do you have an educational designation/IEP? Yes No **If yes, please enclose a copy of your IEP**

Parent/Guardian Contact(s) – Those you are living with

Name #1: _____ **Relationship:** _____

Cell #: _____ Email Address: _____

Work Phone #: _____ Employer: _____

Name #2: _____ **Relationship:** _____

Cell #: _____ Email Address: _____

Work Phone #: _____ Employer: _____

Emergency Contacts ie: neighbour, grandparents, aunt/uncle, someone you are NOT living with.

Name: _____ **Relationship:** _____

Home Phone #: _____ Cell Phone #: _____

Doctor's Name: _____ Doctor's Phone #: _____

Health Problems: _____ Care Card # _____

Name of current/last school attended: _____

(Please write out the full name, not just initials)

City and Province or State of last school attended: _____

OFFICE USE:

Date received: _____

Copy of Birth Certificate/ Immigration papers Proofs of Residence Report Card IEP

Soccer Letter Course Selection Sheet

Cross Boundaries Cross Boundaries Form Catchment School: _____

SCHOOL DISTRICT NO. 34 (ABBOTSFORD)

2790 Tims Street, Abbotsford, BC, V2T 4M7

Phone No. 604-859-4891

Fax. No. 604-852-8587

Student Records

CONSENT FOR RELEASE OF CONFIDENTIAL INFORMATION

I _____ hereby give my

written consent to have _____

(Name of previous school district or agency)

(Address)

release the student folder, permanent record card and all pertinent medical, psychological, or psychiatric (including social history, all hospital testing and assessments) information which pertains to my child,

Name _____ D.O.B. _____

to Abbotsford Senior Secondary School

at 33355 Bevan Ave, Abbotsford, BC V2S 0E7

I also give consent to allow above said agency to share information with :

Abbotsford Senior Secondary School

(Name of receiving school district or agency)

I furthermore release all parties stated here within from any legal liability resulting from the release of this information, with the understanding that all parties involved will exercise sufficient safeguards while using this information.

Signature: _____

Address: _____

Phone No.: _____

Date: _____



AP 334-1 Google for Education – Consent Form

This consent form is provided to parents and students so that an informed choice may be made with regard to consent to use Google for Education.

Abbotsford School District provides teachers and students access to a district-managed Google for Education account. Each student may have their own secure login and password to access Google. Google for Education differs from consumer Google in that there is no tracking of user data or advertising. To use the Google for Education platform, personal information (student name, grade, and school) will be collected by the Abbotsford School District under the authority of the *Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about this collection, please contact the school principal.

As all account and content information is hosted by Google on servers outside of Canada, there are important limitations to the type of information that can be shared within Google for Education. Google tools are for educational use only, including content related to classroom assignments, projects, and curriculum related work. Since the servers are not located in Canada, steps must be taken by all users to ensure that sensitive, confidential and/or personally identifiable information is not shared in any emails, attachments, files, and documents created or uploaded into the district-managed Google for Education platform.

According to the Google for Education Terms of Service, all information shared with Google is owned by the school district and can be removed at any time. While stored outside the country, information in the Google account may be subject to the laws of foreign jurisdictions including, in the United States, the *USA Patriot Act*. Privacy legislation requires that we inform you of this and obtain your consent to this arrangement.

Parent/Guardian Consent

Select **only one** of the following:

- I have read and understand the information above and **consent** to the use of Abbotsford School District’s Google for Education services. This consent will be considered valid from the date on which it is signed until completion of grade 12:
- I have read and understand the information above and **I do not consent** to the use of Abbotsford School District’s Google for Education services.

Name of Parent/Guardian: _____

Parent/Guardian Signature: _____

Date Signed (MM/DD/YYYY) _____

Student Consent:

- I agree that I will use the above services appropriately and for learning.

Name of Student: _____

School: _____ Grade: _____

Student Signature: _____

STUDENT INFORMATION RELEASE

In accordance with the Freedom of Information and Protections of Privacy Act, Abbotsford School District requires consent to use personal information for purposes unrelated to educational programs. Please sign for each item below if you authorize disclosure as described.

1. GRADE 8-12 STUDENTS ONLY

All students participating in secondary athletics in Abbotsford need to be registered with BC School Sports. I authorize disclosure of my child's name, birthdate, current grade, year my child entered grade 8 and previous school to BC School Sports for registration purposes.

Signature _____

2. COMPUTER AND INTERNET USAGE AND ACCESS

Access to and participation in the global network (Internet) carries with it a responsibility for adherence to established guidelines for acceptable use, as per AP 417 – Information & Communication Services and AP 334 - Social Media. Parents are responsible for ensuring that they fully understand the terms and conditions of the procedures for the safe use of the Internet. The procedure and parental consent form are available at the school office or on the District website. I will review this policy prior to signing my child's user agreement.

Signature _____

3. CANADA ANTI-SPAM LEGISLATION (CASL) COMPLIANCE FORM

To ensure that you consent to receive electronic newsletters, school and community updates on matters from your children's school(s) and the school district, please complete the accompanying Canada Anti-Spam Legislation (CASL) Compliance Form.

4. PHOTOGRAPH/VIDEO AND MEDIA CONSENT FORM

To give your consent to the Abbotsford School District to collect, use and publicly disclose your child's name, voice and/or image for purposes consistent with AP 324, please complete form AP 324-1 Photograph/Video and Media Consent Form.

Parents/Guardians: You can also register for School Cash Online, and have the convenient and secure option of paying for school items using a credit card online, 24/7. You can pay for school items such as trips, club/athletic fees and spirit wear. For online payments please register at <https://abbotsford.schoolcashionline.com> (it takes less than five minutes)