

ABBOTSFORD SENIOR SECONDARY PAC MINUTES

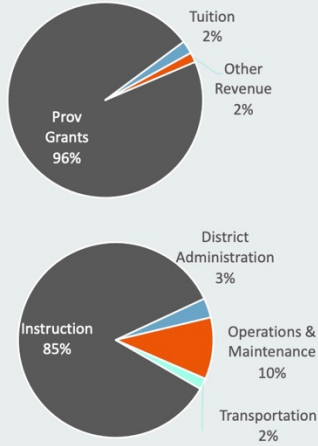
May 16, 2023

1. Welcome and Introduction: Library Conference Room – Abbotsford Senior – Winsome Rauch
 - a. In attendance: Winsome Rauch, Brigitte Wimmer, Carla Campbell, Kiran Harry, Dawn Ewert, Duan Hu, Marc Vella and Loveleen Mann
2. Principals Report – Carla Campbell
 - a. Staffing update for September – Carla will return as the Principal
 - i. There will be two new vice principals - Mrs. Bell and Mr. Bell
 - b. Upcoming events
 - i. Fine Arts Night in the Rotunda – June 6
 1. Drumline
 2. Band
 3. Visual Arts
 4. Drama
 - ii. Leadership
 1. Raised money for Cyrus Centre
 2. Pep rally – June 6
 3. Storm the Wall – June 15
 - c. Athletics
 - i. Soccer exhibition games
 - ii. Rugby playoffs
 - d. Skills Canada
 - i. Bronze in Visual Arts
 - ii. Silver in Welding
 - e. Timetable building for next year has begun
 - f. Family of Schools – Chef made lunch for the middle school admins.
 - g. District Budget
 - i. Progressive work force
 - ii. 85% Instruction
 - iii. \$8,625.00 per student
 - iv. Special Needs Funding
 - v. Unique Funding
 - vi. 6.6 Billion in funding for all Districts
 - h. Approximately 80 International students expected for 2023/24
3. April Minutes
 - a. Winsome – Motion to Approve
 - b. Marc – Second
 - c. Approved
4. Financial Report
 - a. General Account - \$3,200.00
 - b. Gaming Account - \$9,105.00 – Approximately \$6,400.00 still waiting on receipts
 - c. Winsome will contact teachers that have not yet submitted receipts.

5. Odyssey change to funding
 - a. Brigitte – Motion to reallocate funds to purchase books and party supplies
 - b. Marc – Second
 - c. Approved
6. DPAC Report – Kiran See minutes attached
7. Presidents Report – Winsome – Annual Report as submitted and attached
 - a. Staff Appreciation
 - b. Cheque Deposited
 - c. Grant application submitted
8. Constitution and Bylaws
 - a. Remove section 8 B, C and E
 - b. Remove references for annual report
 - c. Section 8 A President submit annual report for General PAC Report
 - d. Occasionally unexpected needs/requests arise between meetings. To expedite payment and to respond to these needs/requests that come up between meetings in a timely manner, expenditures:
 - i. Up to \$100.00 need only the President’s approval.
 - ii. Over \$100.00 but less than \$300.00 require approval of two executive members.
 - iii. \$300.00 and over requires approval from the Council at a general meeting.
 - iv. The executive has a fiduciary duty, and is accountable, to the membership for all expenditures.
 - v. All expenses will be reported on the monthly Treasurer’s report.
 - e. Dawn – Motion to Approve all changes
 - f. Marc – Second
 - g. Approved
9. Elections – Marc
 - a. No one came forward via email
 - b. Loveleen – Vice – Accepts – Acclaimed
 - c. Brigitte – Treasurer – Accepts – Acclaimed
 - d. Kiran – Secretary – Accepts – Acclaimed
 - e. Nicole – Grade 9/10 Rep – Accepts – Acclaimed
 - f. Dawn nominates Winsome for President – Accepts – Acclaimed
 - g. Marc – DPAC representative – Accepts – Acclaimed
 - h. Dawn Ewert will be removed from the Envision “Abbotsford Senior Secondary PAC Gaming Accounts as she is an outgoing executive
 - i. The new executive to be added onto the accounts is: Brigitte Wimmer
 - j. Loveleen – Motion to change signing Authority
 - k. Duan – Second
 - l. Approved
10. Adjourn: 8:26pm

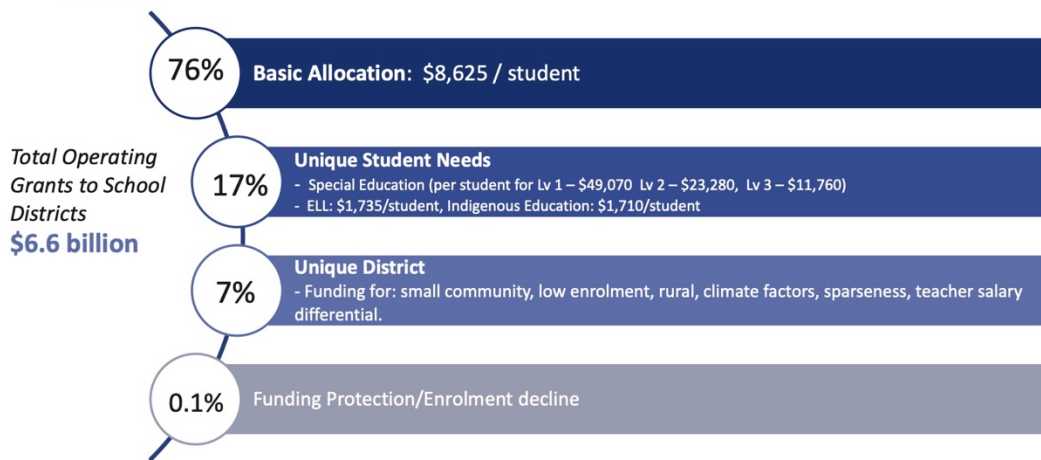
District Budget 2023/24 - Abbotsford Senior Secondary; as presented to the PAC May 16, 2023

**Operating Budget – 2022-23
(Amended)**



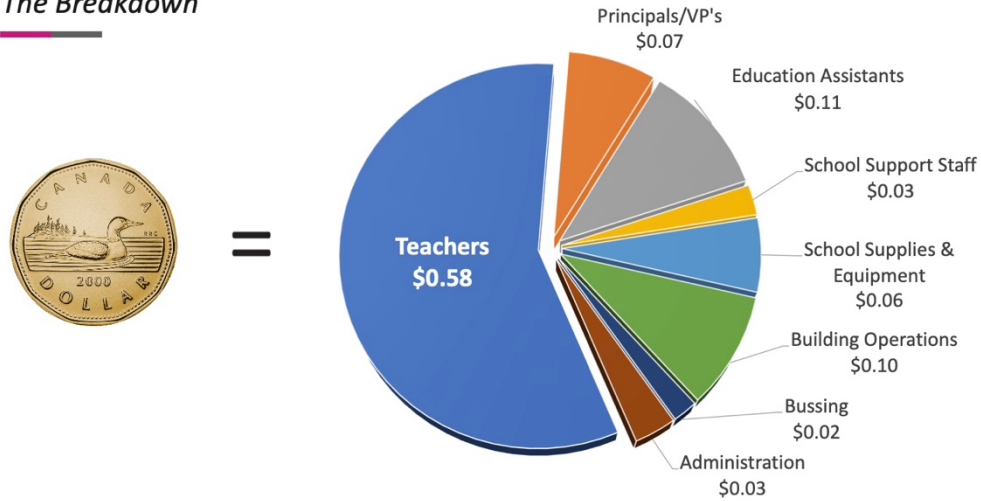
Current Year Operating Budget (millions)	2022-23
Revenue	204.76
Expense	204.43
Net Revenue (Expense)	0.33
Transfers to Capital Fund	(1.25)
Budgeted (Current Year Deficit)	(0.92)

Provincial Operating Grant
How it Works



How we spend each Dollar

The Breakdown



Accumulated Surplus

Operating Reserves (Accumulated Surplus)

- Indicator of *financial health*
- **One-time funding** sources that cannot sustain on-going services or programs.
- Reserves are necessary to **cover unexpected** and unavoidable expenditures.
- Recommended unrestricted accumulated surplus (\$2M - \$6M)

Accumulated Operating Surplus	2021-22	2020-21
Internally restricted due to constraints on funds	178,704	139,030
Internally restricted for planned future operations	189,064	604,117
School budget carry-overs	1,353,466	2,345,007
Internally restricted for future requirements	1,420,830	1,536,626
Unrestricted Operating Surplus	4,216,218	3,284,610
Total Accumulated Operating Surplus	7,358,282	7,909,390

Allocating the Budget

What Schools Receive

Part 1

Non-Discretionary (Targeted) Allocations

- **Teachers:** allocation based on Collective Agreement ratios (class size, composition)
- **Principals/VP:** allocation based on school enrolment
- **Other targeted allocations:**
 - LIF, ELL, Greater Needs

Part 2

Discretionary Allocation – under review

	Elementary	Middle	Secondary
Per Student	100.24	100.24	100.24
Basic supply/school	2,590	5,000	15,000
Admin supply/school	4,000-6,000 (based on school size)	6,000-8,000 (based on school size)	6,000-12,000 (based on school size)
Telephone	1,870	1,870	1,870
Clerical	Min 1.0 - max. 3.0 clerical (based on # of school administrators)		

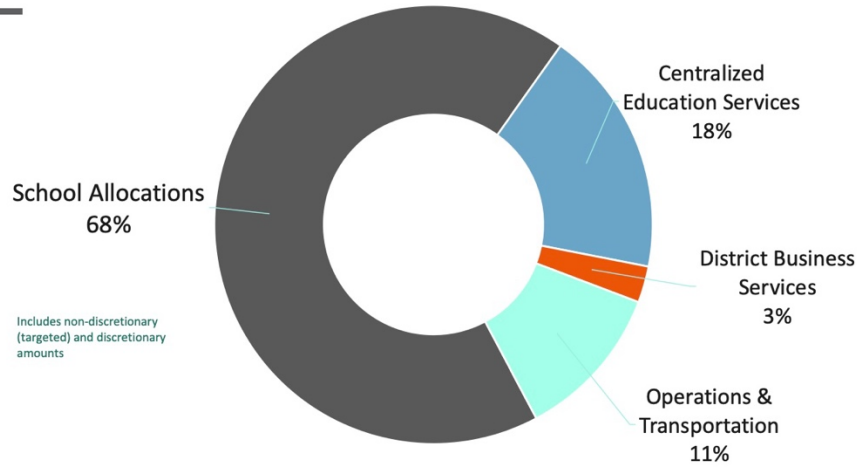
Operation of Schools

Some important services to schools are provided by other district departments:

- Learning Support Services (LSS):
 - Education Assistants (special education)
- Indigenous Education Department:
 - Cultural support workers
- Facilities Department:
 - Custodians & cleaning supplies
 - Utilities
 - Building maintenance
- Information Technology Department:
 - Computers and other technology



Budget Allocations



ASSS Targeted Funds:

What	Cost
Enrolling Teacher 54.157	5.7 m
Ratio Teachers	1.1 m
Non-Enrolling YCW	60 000 Greater Needs
P/V/P 3.0	485 000
Support Staff	200 000
Total	7.5 m

These numbers are from the 22/23 school year.

ASSS Discretionary Funds:

What	Amount
Per Student Allocation (100.24)	122 000
Per Student International	100.24
ELL Funding	3,400
Basic School Supplies	28 870
Dept Head Allocation	43 000
Clerical Allocation	180 000
Other (Resource Rm) Allocation	1,500
Carry Forward (Surplus Previous Year)	0